

Guidelines for the LETTER OF INTENT to the Pastor, Fr. Irinel Racos, requesting the Sacrament of Confirmation

The Letters of Intent are presented to the Pastor at the Mass when the Rite of Enrollment takes place.

Format:

- A) This letter should be **typewritten**.
- B) **Begin** your letter this way: Dear Fr. Irinel,
- C) **In the first paragraph:** Tell Father who you are and that you are preparing to receive the Sacrament of Confirmation. Include some information about your family.
- D) **In the second paragraph:** Explain why you want to receive the Sacrament of Confirmation (at least two sentences).
- E) **In the third paragraph:** Explain how you have prepared for the Sacrament. Be specific as you include different parts of the Confirmation Process: that you come to Mass, and why that is important to you; that you pray every day and why; and that you learned about your faith in Religion Class, and why that was important.
- F) **In the fourth paragraph:** Give at least two examples of how you plan to be a more committed disciple/follower of Jesus. How will you be a sign of God's presence in the world? You may want to include how two or three of the Gifts of the Holy Spirit will help you.
- G) **In the last paragraph:** You may end the letter with these words (or similar ones): Fr. Irinel, I know that I always want to stay close to God each day and I have tried my very best to do this. I know the Holy Spirit always helps me. I would like to receive the Sacrament of Confirmation.
- H) **Conclusion:** You may end the letter by writing any of the following: Thank you, Respectfully, or Sincerely.
- I) Then **sign** (your signature) your name under your typewritten full name.
- J) Have one of your parents sign your letter.
- K) Fill in the **date**.

Please be sure to capital letters when using names (ex. God, Jesus Holy Spirit, etc.)